

Common Good Fund: Application Form for 2021/22*

*Please note this is a fund of last resort – you will need to demonstrate to the Common Good Fund Committee that you have tried to secure funding from other sources.

Applicant Group/Organisation:	Future Hawick
Name of your project:	Hawick Welcome 2022
The name of the Common Good Fund that you are applying to:	Hawick

What does your organisation do and who does it support? If appropriate. (max. 100 words)

Tell us what your group does, the activities it undertakes and in what way it benefits the community.

Future Hawick is a SCIO registered with OSCR (Reg No. SCO 39141. The organisation's purposes are to improve the well-being, quality of life, and opportunities of the people of Hawick by bringing together local community and voluntary organisations to work with public agencies to enhance the town's social, cultural, recreational and educational facilities, environment and economy.

Summarise what you want to use this funding for (max. 100 words)

(i.e. will it increase access, improve quality of life etc.)

Assistance with wage costs for Hawick Welcome Hosts for last 5 weeks of project to ensure successful conclusion of an expanded Hawick Welcome project for 2022..

Summarise how the outcomes of the project will be measured/evaluated (max. 100 words)

As with previous years, an extensive detailed report will be produced on the basis of information given to the Hosts by visitors to the town and circulated to local councillors, administration, and interested bodies.

Tell us how your activity/project will make a difference to your organisation and how it will benefit the residents of the current/former Burgh (max. 200 words)

Tell us what activities you plan to carry out and how you will deliver it.

The project is an essential part of Future Hawick's regeneration ethos involving and encouraging economic recovery for the town's businesses. Its purpose is to allow an extended welcome to visitors and longer and increased employment of Welcome Hosts thus creating a wider and better impression of the town to visitors and an increased sense of civic pride in the community, and better management of public spaces and streets.

Tell us how your project will be sustainable in the future (max. 100 words)

With the support of funding bodies and the local business and wider community over 25 years, the project has demonstrated its sustainability and value to the town. Since taking over the administration in 2017, Future Hawick has developed and extended the project through grant assistance and fundraising initiatives (although the latter have been severely curtailed recently due to the pandemic) and we believe that with the continued support of the community, it will continue to grow.

Expenditure: Please tell us how much money you need for the entire activity/project (you may be asked to provide up to 3 quotes to support your application)

Item of Expenditure	Cost (£)
Wages, fees, training	£15,950
Uniforms etc	£500
Brochure printing, delivery, etc	£6,130
Total Expenditure	£22,580
How much would you like from the Common Good Fund?	£5,000
Please supply a copy of your signed & dated Annual Accounts or Projected Financial Plan	

Have you received funding in the last 5 years from Scottish Borders Council or any other external funders? If so, please detail the fund name, the amount and the purpose of the grant.

Fund	Amount	Purpose
BBBB	£14,471	Festival of Cycling 2021
Community Fund	£14,950	Hawick Welcome 2021
Hawick Common Good	£9,500	Town of Horse Initiative 2021
Hawick Common Good	£2,000	Town of Horse initiative 2020
Hawick Community Council	£500	Town of Horse Initiative 2020
SBC Economic Planning	£40,000	Shop front improvement grants programme

Tell us about your own fundraising or how you have secured other funding for this project.

	Amount	Purpose
Brochure Advertising	£6,000	Brochure Printing/delivery
Community Enhancement	£2,000	Wages etc assistance (decision awaited)
Own Dedicated Reserves	£9,580	Wages, fees, training

Individual/Group/Organisation details:

Contact Name:	Derick Tait
Position in Group/Org: (if appropriate)	Treasurer
Home Address:	
Post Code:	
Telephone Number:	
Email Address:	
Date:	
Signature:	

Equalities

Do you have an Equal Opportunities Policy or Equality Statement? Yes

Explain how your project complies with the obligations contained in the Equality Act 2010

Future Hawick has an Equal Opportunities policy, the conditions of which are strictly observed and maintained (copy attached)

Public Protection

Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults? Yes

If yes what public protection policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below.

Write here...

Future Hawick has a Children and Vulnerable adults policy (reviewed annually), the conditions of which are strictly observed and maintained (copy attached)

Permissions

Does your project involve work to a building or land?	No	
If yes do you have the following? (please tick relevant)		
<input type="checkbox"/> A lease agreement (Date of lease	and duration	years)
<input type="checkbox"/> Written permission of owner		
<input type="checkbox"/> Planning permission (Reference No.)	

Common Good Funds
Common Good Funds in Scotland originated in the 15th century and are the assets and income of some of the current/former Burghs. They can represent a substantial portfolio of land, property, some moveable items and investments and by law continue to exist for the benefit of the inhabitants of the former Burghs to which they relate. Scottish Borders Council is the owner of these Funds and each Fund has a sub-committee comprising the relevant local Councillors who make the decisions on the management of the Fund's assets and approval of any requests for funding (up to a limit of £20,000 above which full Council approval is required).
If you are successful in being awarded Common Good Funds, you will be asked to complete a monitoring & evaluation form when your project is complete or within 1 year of receiving funding. Future applications will not be considered until this has been received and the Common Good Fund Sub-Committee are satisfied with the evaluation you have provided.

This completed form and supporting documents should be submitted to William Mohieddeen, Democratic Services Officer, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA; Email: william.mohieddeen@scotborders.gov.uk; Telephone: 01835 826504